

**DIRECT REDUCTION AMORTIZATION SCHEDULE
ORDER FORM**



**FINANCIAL
PUBLISHING
COMPANY**

A Division of CARLETON, INC.

You should neatly fill out your name and address at the bottom of this Sheet, then make copies for an unlimited supply of Schedule order forms.

Phone: 800-247-3214
574-243-6040
Fax: 574-243-6060

Financial Publishing Company
P.O. Box 570
South Bend, IN 46624-0570

_____ *fold* _____

Please prepare an Amortization Schedule as follows:

** Must include at least three*

Frequency (*check one*) Monthly Other (explain) _____

Date 1st Payment _____ or Do Not Date Schedule

* Principal _____ *Fill out the following if **Exact Day** Amortization*

* Interest Rate _____ Yes, I want an Exact-Day Schedule

* Payment _____ Date Interest Starts _____

* Term _____ Non-Leap Year Basis 365 or 360

Balloon Payment No. (if applicable) _____ Leap Year Basis 366 or 365 or 360

Mail Prepaid Schedule: \$30.00
Fax Prepaid Schedule \$35.00

If paying by Credit Card: Card Number _____ Exp. Date _____

Type MasterCard Visa AmExpress Name of Cardholder _____

Enclosed is my check for \$30.00 for Mailing of schedule

Enclosed is my check for \$35.00 for Faxing of schedule

Phone: _____ Fax: _____

Name: _____

Company: _____

Address: _____

City/St/Zip: _____

*If you fold in thirds, our name
and address will fit in the window
of a #10 envelope for easy mailing.*

Amortization Schedules

An amortization schedule is a breakdown of each payment showing the allocation to interest and principal and the outstanding principal balance. To prepare a schedule we need to know some background information.

- | | |
|---------------------------------|---|
| Frequency | The majority of loans are monthly. Let us know if otherwise. |
| Date of 1 st Payment | If you give us the date we can print annual totals of interest and principal. If you do not want the schedule dated, check the Do Not Date box. |
| * Principal Amount | This is the starting principal dollar total of the schedule. Most of the time it's the loan amount. |
| * Rate | The applied simple interest rate. |
| * Payment | The principal and interest payment. Do not include taxes and other escrows in this amount. |
| * Term | The number of payments for this rate and payment. |

If you need an Actual-Day Amortization, check the box and fill out the right side of the order sheet.

If the loan has multiple rates and/or payments, attach an addendum.

Some orders will cost more depending on the complexity. Call for a quote.